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Date: Saturday, May 9, 2015 at 3:58 PM
To: Mike Lee <lcs337@gmail.com<mailto:lcs337@gmail.com>>, Spencer Tall
<spencer@allegiscapital.com<mailto:spencer@allegiscapital.com>>
Subject: RE: Welling water project

Gentlemen:

I'd like to report in. The plans went out to contractors last Wednesday. Then I personally delivered the required checklists and plans to DEQ and with met with the person who will be conducting the review to explain the project, our goals and objectives, and our desired timeline.

I decided that if I could do a pre-bid conference at my office then it would be an easy thing, so I scheduled that to be at 1 PM on Wednesday, May 20. I have invited the contractors to come and participate but it isn't required. I will go through the plans, specifications, and administrative requirements during that meeting.

I have set up for the contractors to call me when they want to schedule an on-site field review. Then at or near the arranged time they will call me and I will call and open the gate for them. I have set up Gary Preston as the backup on this in case of need.

I have set the bid opening to be at 4 PM on Wednesday, May 27 in my office. I have a conference room down the hall from my office that we will use and I will instruct the contractors to meet me there. You gentlemen graciously indicated you could be present, but all we're doing is accepting the bids, reading them, and then being in a position to evaluate them and make recommendations to you as a Board...so I don't believe it would be necessary for you to make the special effort to be there. If it's all right, I will invite Karri Tingey to be present with me as she is close by in Rexburg and we are previously acquainted through various interactions on Welling work.

Following the bid opening I will complete a tabulation of the bids received, look over the contract documents including bid bond, look at and examine the contractors' references, and then make a recommendation to you as a Board for award of contract and moving forward into construction once we have DEQ approval.

I have added Bid Item No. 11 for "4 inch Fusion Repair" for the 4" pipeline where a temporary compression repair fitting has been installed in front of Roger's residence. I have also included a specification to describe this work and a detail on the last sheet of the Drawings.

I have added the following specification in the Administrative Provisions section of the Special Provisions describing the required property owner coordination:

Property Owner Coordination: Proactively communicate and confirm with each affected property owner about plans and schedule for pipeline replacement; potential need, method, and permission for accessing any private property necessary for construction; need to disrupt water or sewer service and the anticipated period of time necessary; possible private utilities that may be affected; and other necessary coordination with the property owners necessary to keep impacts on them to a minimum.

Please note that several of the cabins may be rented out during the summer and thus construction has

the potential to become a business impact as well. Locate new pipeline installation and conduct operations so as to maintain existing water and sewer service to the maximum practical extent during construction.

Make every effort to thoroughly communicate and inform affected property owners or occupants in advance of expected water or sewer service outages, with a minimum of 24 hours advanced notice if possible. Limit such outages to a period not to exceed 9 hours in length and make every effort to avoid outages during expected peak times of use.

I have added discussion to both the measurement and payment section and the specification section concerning Miscellaneous Work to indicate that payment for miscellaneous work will not be eligible for reimbursement unless specific prior approval for the work has been received in writing from the Owner and Engineer.

I have a hard copy of the Drawings and Project Manual to give to the HOA. Would either of you to be interested in having that, or should I send it to Karri for the file? As a matter of convenience I have attached the updated final design Drawings and Project Manual in PDF format.

I believe we have a very good set of Drawings and specifications that thoroughly detail the work to be accomplished. The contractors indicated they have keen interest in the project and thus we are anticipating competitive bids. After I reviewed the plans with DEQ, they agreed that there didn't seem to be anything too complicated in their review and that they anticipated being able to issue approval in the next 2-3 weeks.

So I believe all is in readiness and the conditions are favorable for you to move forward with meeting this worthy goal.

If you have any questions or concerns, or see anything in the updated plans and specifications that would need clarification or modification via addendum prior to the bid opening, please advise.

Thanks...Dick

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